

## Enterprise Development Institute

(Promoted By Bengal National Chamber of Commerce & Industry)

Plot-IB-194, Sector-III, Salt Lake, Kolkata-700106 (beside Columbia Asia Hospital)

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### COURSE SCHEDULE for JCO's and OR : 2017-18

Sponsored by : Directorate General Resettlement , Ministry of Defence , Govt of India

All courses are Affiliated to : NETAJI SUBHAS OPEN UNIVERSITY

Course Sl. No.	Name	From	To	Eligibility	Course Highlights	Seats	Documents needed
258-11-17	<b>Diploma in Travel &amp; Tourism</b>  <b><u>(NETAJI SUBHAS OPEN UNIVERSITY)</u></b>	6-11-17	23-2-18	<b>Minimum Class-12<sup>th</sup> Pass or others with 15 years service graduation certificate</b>	The course covers subjects like Fundamentals of Tourism – Entrepreneurship –Accounting & Legal Aspect –Travel agency , Tour Business & Operation, Business-Tourism Marketing - Project Work' <b><u>(Module on : Communication +CV writing +Job Search +Preparation for Interview</u></b>	40	<b>Movement Order (with authority) + Attested Copy each of :  Aadhar card, Proof of Date of birth, Proof of qualification, And Service graduation certificate  + 5 recent PP photo</b>
304-12-17	<b>Diploma in Entrepreneurship Development &amp; Small Business Management</b>  <b><u>(NETAJI SUBHAS OPEN UNIVERSITY)</u></b>	4-12-17	23-3-18	<b>Minimum Class-12<sup>th</sup> Pass or others with 15 years service graduation certificate</b>	The course comprehensively covers Entrepreneurship, Business opportunities, Operations Mgt., Marketing Mgt., General Mgt, Financial Mgt, Project Report Preparation, along with Industry Visit , Trade Fair and Project Work etc. <b><u>Module on : Communication +CV writing +Job Search +Preparation for Interview</u></b>	40	

179-09-17	<b>Diploma in Export-Import Management</b>  <b><u>(NETAJI SUBHAS OPEN UNIVERSITY)</u></b>	5-2-18	25-5-18	<b>Minimum Class-12<sup>th</sup> Pass or others with 15 years service graduation certificate</b>	The course comprehensively covers:: International Trade & Business Environment : Export Marketing & Sourcing Export – Import Procedure- & Documentation -Export Finance- International Trade Finance & Risk Management : Operation & logistics Management : Regulatory Framework in International Trade <b><u>Module on : Communication +CV writing +Job Search +Preparation for Interview</u></b>	40	<b>Movement Order (with authority) + Attested Copy each of :  Aadhar card, Proof of Date of birth, Proof of qualification, And Service graduation certificate  + 5 recent PP photo</b>
363-03-18	<b>Diploma in Travel &amp; Tourism</b>  <b><u>(NETAJI SUBHAS OPEN UNIVERSITY)</u></b>	5-3-18	22-6-18	<b>Minimum Class-12<sup>th</sup> Pass or others with 15 years service graduation certificate</b>	The course covers subjects like Fundamentals of Tourism – Entrepreneurship –Accounting & Legal Aspect –Travel agency , Tour Business & Operation, Business-Tourism Marketing - Project Work <b><u>Module on : Communication +CV writing +Job Search +Preparation for Interview</u></b>	40	