

## Enterprise Development Institute

(Promoted By Bengal National Chamber of Commerce & Industry)

Plot-IB-194, Sector-III, Salt Lake, Kolkata-700106 (beside Columbia Asia Hospital)

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### COURSE SCHEDULE for JCO's and OR : Sept 2018 to Nov 2018

Sponsored by : Directorate General Resettlement , Ministry of Defence , Govt of India

All courses are Affiliated to : NETAJI SUBHAS OPEN UNIVERSITY

Course Sl. No.	Name	From	To	Eligibility	Course Highlights	Seats	Documents needed
102-09-18	<b>Diploma in Travel &amp; Tourism</b>  <u>(NETAJI SUBHAS OPEN UNIVERSITY)</u>	17-09-18	04-1-19	<b>Minimum Class-12<sup>th</sup> Pass</b> or <b>others with 15 years service graduation certificate</b>	The course covers subjects like Fundamentals of Tourism – Entrepreneurship –Accounting & Legal Aspect –Travel agency , Tour Business & Operation, Business-Tourism Marketing - Project Work' <u>(Module on : Communication +CV writing +Job Search +Preparation for Interview</u>	40	<b>Movement Order (with authority)</b> + <b>Attested Copy</b> each of :  <b>Aadhar card, Proof of Date of birth, Proof of qualification, or Service graduation certificate</b>  + <b>5 recent PP photo</b>
117-10-18	<b>Diploma in Export-Import Management</b>  <u>(NETAJI SUBHAS OPEN UNIVERSITY)</u>	15-10-18	01-2-19	<b>Minimum Class-12<sup>th</sup> Pass</b> or <b>others with 15 years service graduation certificate</b>	The course comprehensively covers:: International Trade & Business Environment : Export Marketing & Sourcing Export – Import Procedure- & Documentation -Export Finance- International Trade Finance & Risk Management : Operation & logistics Management : Regulatory Framework in International Trade <u>Module on : Communication +CV writing +Job Search +Preparation for Interview</u>	40	

132-11-18	<p align="center"><b>Diploma in Entrepreneurship Development &amp; Small Business Management</b></p> <p align="center"><b><u>(NETAJI SUBHAS OPEN UNIVERSITY)</u></b></p>	12-11-18	01-03-19	<p align="center"><b>Minimum Class-12<sup>th</sup> Pass or others with 15 years service graduation certificate</b></p>	<p>The course comprehensively covers Entrepreneurship, Business opportunities, Operations Mgt., Marketing Mgt., General Mgt, Financial Mgt, Project Report Preparation, along with Industry Visit , Trade Fair and Project Work etc.</p> <p><b><u>Module on : Communication</u></b>  <b><u>+CV writing +Job Search</u></b>  <b><u>+Preparation for Interview</u></b></p>	40	<p align="center"><b>Movement Order (with authority)</b></p> <p align="center">+</p> <p><b>Attested Copy each of :</b></p> <p><b>Aadhar card, Proof of Date of birth, Proof of qualification, or Service graduation certificate</b></p> <p align="center">+</p> <p><b>5 recent PP photo</b></p>
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